

**Contract Change/Change Directive**

<b>Contractor</b>	<b>M&amp;P Ref. No.</b>	<b>RFQ No.</b>	<b>Ref. No.</b>	<b>Contract No./Change No.</b>
<b>Contract Description</b>				<b>Purchase Order</b>
<p>See Attachments:</p>				

<b>Change Directive</b>	The Change Directive amount of _____ represents an increase of _____ to the previous Change Directive amount of _____ issued on _____			
Lump Sum Force Account Unit Price	Amount not to exceed _____	No Impact Add Deduct	<b>Schedule Impact</b> _____ Calendar Days	
<b>Change Directive Authorization</b>				
You are hereby authorized to proceed with this change in accordance with the Contract Documents. <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <span>_____</span> <span>_____</span> </div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <span>Commission's Representative</span> <span>Date</span> </div>				

<b>Contract Change</b>	Note: This cost includes all previous Change Directives and represents the TTC's and Contractor's final agreement on settlement for this Contract Change including all direct and indirect costs. Any claim for an extension of time not substantiated at this time, may be submitted as a claim by the Contractor in accordance with the Contract Documents.			
Lump Sum Negotiated Settlement Force Account Unit Price	Add _____ Deduct	No Impact Add Deduct	<b>Schedule Impact</b> _____ Calendar Days	
<b>Contract Change Authorization</b>				
You are hereby authorized to proceed with this change in accordance with the Contract Documents. All other terms and conditions remain unchanged. <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <span>_____</span> <span>_____</span> </div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <span>Commission's Representative</span> <span>Date</span> </div>				

Failure to sign and return the Acknowledgement, shall in no way relieve the company of its obligation under this contract.

Signature \_\_\_\_\_

Date \_\_\_\_\_